

Dear Shareholders,

Welcome to the Green Initiative in Corporate Governance!

The Ministry of Corporate Affairs (MCA) has taken a “Green Initiative in Corporate Governance” and issued two circulars nos.17/2011 and 18/2011 dated April 21, 2011 and dated April 29, 2011 respectively. Under first circular no. 17/2011 dated April 21, 2011, MCA has, inter alia, clarified that a Company would have complied with the Companies Act, 2013, if the service of documents has been made through electronic mode provided that the Company has obtained e-mail addresses of its Members for sending the notice/documents through e-mail by giving an advance opportunity to every shareholders to register their e-mail address and changes therein from time to time with the Company.

In this regard we wish to draw your attention to Sections 20, 101 read with Rule 18 and Section 136 read with Rule 11 of the said Act and the said rules, to send the Notice and Financial Statements, through electronic mode. The relevant extract of the rules are as follows:

Rule 18 –

- (1) A Company may give notice through electronic mode
- (2) A notice may be sent through e-mail as a text or as an attachment e-mail or as a notification providing electronic link or Uniform Resource locator for accessing such notice.
- (3) The email shall be addressed to the person entitled to receive such e-mail as per the records of the company or as provided by the depository – Provided that the company shall provide an advance opportunity atleast once in a financial year, to the member to register his e-mail address and changes therein and such request may be made by only those members who have not got their e-mail id recorded or update a fresh e-mail id and not from the members whose e-mail ids are already registered.

Rule 11 –

- (a) By electronic mode to such members whose shareholding is in dematerialised format and whose e-mail ids are registered with Depository for communication purposes;
- (b) Where Shareholding is held otherwise than by dematerialised format, to such members who have positively consented in writing for receiving by electronic mode; and
- (c) By despatch of physical copies through any recognised mode of delivery as specified under section 20 of the Act, in all other cases.

As required, under the above rules all the shareholders holding shares in electronic form are requested to update their current e-mail ids to their respective Depository Participants (DP)

with whom they are holding the demat account for future correspondence and servicing of all documents of the Company. However, Physical Copies of the Notice and Financial Statements will be sent to only those shareholders whose e-mail addresses were not registered with the Company and for the Bounced email cases.

Moreover, members who are holding shares in demat mode and want to receive physical copy of the Annual Report, Notice, and Financial Statement, should write to us confirming that they want to receive a physical copy of the same.

Please note that all the shareholders holding shares in physical form are requested to send their consent either through e-mail or by post to us at the following address, duly informing their e-mail ids for the purpose.

Golden Legand Leasing and Finance Limited
Company Secretary

The Company Secretary
Unit 506, Shri Ramakrishna Chambers,
Plot No. 67B, TPS - IV, Linking Road,
Khar (W), Mumbai, Maharashtra, 400052
022 - 022-26000457/8
cs@gllfl.com
contact@gllfl.com

Registrar and Share Transfer Agent
Satellite Corporate Services Pvt. Ltd.
B-302, Sony Apartment,
Opp. St. Judge's High School,
Off. Andheri - Kurla Road, Jarimari,
Sakinaka, Mumbai, Maharashtra, 400072
022-28220461/ 022-28511809
service@satellitecorporate.com
www.satellitecorporate.com

Please note that whoever does not opt for electronic mode of information or whose e-mail ids are not registered or updated would be served information in the matter as provided in Rules framed under Chapter VII of the Companies Act, 2013 (Management & Administration).

For and on behalf of
Golden Legand Leasing and Finance Limited

Sd/-
Compliance Officer